INTERNAL QUALITY ASSURANCE CELL (IQAC)

KVR COLLEGE, NANDIGAMA, KRISHNA DIST. A.P.



ANNUAL QUALITY ASSURANCE REPORT (AQAR)

Of IQAC for the academic year 2013 – 2014

Submitted to

National Assessment and Accreditation Council

Bangalore-560010

KAKANI VENKATARATNAM COLLEGE,NANDIGAMA,

Krishna Dist, Andhra Pradesh

TRACK ID : APCOXX13408

CERTIFICATE

This is to certify that we are herewith submitting the AQAR for 2013-14 for your perusal and consideration as a part of post-accreditation activity in accordance with the guidelines provided. It contains all the curricular, co-curricular and extra- curricular activities of this institution which are students oriented, genuine and proof- based conducted during the present academic year.

IQAC CO-ORDINATOR

PRINCIPAL

PRINCIPAL
Kakani Venkata Ratnam College
NANDIGAMA-521185.

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Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year 2013-14

1. Details of the Institution

1.1 Name of the Institution	KAKANI VENKATARATNAM COLLEGE
1.2 Address Line 1	NANDIGAMA
Address Line 2	
City/Town	NANDIGAMA
State	ANDHRA PRADESH
Pin Code	521185
Institution e-mail address	kvrcollege@yahoo.com principalkvrcollege1@gmail.com
Contact Nos.	08678-275244
Name of the Head of the Institution:	Smt.K.Elizabeth Alice
Tel. No. with STD Code:	08678-275244
Mobile:	9492476985,08678-276985

Name of the IQAC Co-ordinator: Dr.Y. Gandhi

Mobile: 9849513145

IQAC e-mail address: gandhi.yr @gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)* APCOXX13408

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate) March 31,2007/337

1.5 Website address: www.kvrcollege.edu.in

Web-link of the AQAR: http://www.kvrcollege.edu.in/IQAC/AQAR2013-2014.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2013-14.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	78.5	2007	2011-2012
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY 12-07-2012

1.8 AQAR for the year ***(for example 2010-11)*** 2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

i. AQAR __2012-13 Submitted to NAAC on 22/2/2018
ii. AQAR__2013-14 Submitted to NAAC on 22/2/2018
iii. AQAR_____ _____ (DD/MM/YYYY)
iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University State [ ] Central [ ] Deemed [ ] Private [ ]

Affiliated College Yes [✓] No [ ]

Constituent College Yes [ ] No [ ]

Autonomous college of UGC Yes [ ] No [✓]

Regulatory Agency approved Institution Yes [ ] No [✓]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education [✓] Men [ ] Women [ ]

Urban [ ] Rural [✓] Tribal [ ]

Financial Status Grant-in-aid [✓] UGC 2(f) [✓] UGC 12B [✓]

Grant-in-aid + Self Financing [✓] Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts [✓] Science [✓] Commerce [✓] Law [ ] PEI (Phys Edu) [ ]

TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [ ]

Others (Specify) [.]

1.12 Name of the Affiliating University *(for the Colleges)* KRISHNA UNIVERSITY

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	NIL		
University with Potential for Excellence	---	UGC-CPE	---
DST Star Scheme	---	UGC-CE	---
UGC-Special Assistance Programme	---	DST-FIST	----
UGC-Innovative PG programmes	--	Any other (*Specify*)	---
UGC-COP Programmes	-----		

2. IQAC Composition and Activities

2.1 No. of Teachers	5
2.2 No. of Administrative/Technical staff	1
2.3 No. of students	3
2.4 No. of Management representatives	1
2.5 No. of Alumni	2
2. 6 No. of any other stakeholder and Community representatives	2
2.7 No. of Employers/ Industrialists	
2.8 No. of other External Experts	
2.9 Total No. of members	14
2.10 No. of IQAC meetings held	2

2.11 No. of meetings with various stakeholders: No. 3 Faculty 2

Non-Teaching Staff Students 1 Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No ✓

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Assisted the principal in the preparation of Annual Calendar and Annual Report
2. Co-ordinated and monitored all the departments for the conducting of remedial coaching for slow learner students
3. API Scores of all the aided lecturers AADPI is Submitted to the APCCE at the end of academic year for 2013-14

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Encourage research activities	Some of faculty members were awarded M.phil and Ph.D degree , some submitted their dissertation
2. Systematic internal examinations for every class	Implemented

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes ✓ No ☐

Management ✓ Syndicate ☐ Any other body ☐

Provide the details of the action taken

Has been approved by statutory body

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG			1	
UG	4		3	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	4		4	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1
Trimester	
Annual	7

1.3 Feedback from stakeholders* Alumni [ ] Parents [ ] Employers [ ] Students [✓]
(On all aspects)

Mode of feedback : Online [ ] Manual [✓] Co-operating schools (for PEI) [✓]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus in P.G Couses revised

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
16	3	13		

2.2 No. of permanent faculty with Ph.D. 03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty | | | 20 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	4	4	
Presented papers	1	9	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The college has various teaching learning methods apart from regular lecturer method like interactive sessions, quiz, Group discussions .

2.7 Total No. of actual teaching days during this academic year 230

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Bar coding

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

1		

2.10 Average percentage of attendance of students

76

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
PG						
M.Sc Chemistry	15		67%	33%		60%
UG						
B.A.	26		39%	19%	12%	70%
B.Com(Gen)	18		39%	23%	17%	78%
B.Com (Comp)	20		5%	15%	10%	30%
B.Sc.MPC	27		37%	19%	15%	71%
B.Sc.MPCS	16		32%	19%	7%	57%
B.Sc.CBZ	18		28%	17%	11%	56%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. The IQAC spells out its objectives and chalks out the plan of action in the beginning of the academic year to ensure an environment of excellence in teaching and learning processes

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	01
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	01
Faculty exchange programme	05
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	01
Others	01

2.14. Details of Administrative and teaching staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	21			12
Technical Staff	1			

Criterion – III

3. Research, Consultancy and Extension

3.1 Encourage staff members to complete theory research work. and to publish the research papers in various publications.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	15	2	
Non-Peer Review Journals		1	
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range | Average | h-index 26 | Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. [ ] Chapters in Edited Books [ ]

ii) Without ISBN No. [ ]

3.8 No. of University Departments receiving funds from

UGC-SAP [ ] CAS [ ] DST-FIST [ ]

DPE [ ] DBT Scheme/funds [ ]

3.9 For colleges Autonomy [ ] CPE [ ] DBT Star Scheme [ ]

INSPIRE [ ] CE [ ] Any Other (specify) [ ]

3.10 Revenue generated through consultancy [ ]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons [ ]

3.13 No. of collaborations International [2] National [2] Any other [ ]

3.14 No. of linkages created during this year [ ]

3.15 Total budget for research for current year in lakhs : NIL

From Funding agency [ ] From Management of University/College [ ]

Total [ ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	---
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year: NIL

Total	International	National	State	University	Dist	College
				1		

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level 120 State level

National level International level

3.22 No. of students participated in NCC events:

University level 21 State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum		College forum			
NCC		NSS		Any other	

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- College Red ribbon club, NCC and NSS organized AIDS awareness rally on world AIDS day on 1.12.13
- NSS special camp was conducted at Magallu village ,Nandigama(m) Krishna(DT) from 8.1.2014 to 14.1.2014
- Students participated in voter Awareness program
- Blood donation camp was conducted at govt hospital in collaboration with red cross society

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7.989 Acre			7.98
Class rooms	55			55
Laboratories	6			6
Seminar Halls	1			1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Annual accounts, Finical statements, Salary received from the government, arrear bills, income tax have been through done computerization by administration office

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	31013	2118551	502	85452	31515	2201003
Reference Books	10936	215872	83	20102	11019	235974
e-Books	20	0	5	0	25	0
Journals	142	101365	30	23672	172	125037
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Others (specify)	284	15310	39	1890	323	17200

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	30	1	10Mbs	1		4	14	15 Printers
Added								
Total	30	1	10Mbs	1		4	14	15 Printers

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

ICT and pedagogical skill development programs are organized for the students and staff

4.6 Amount spent on maintenance in lakhs :

i) ICT	60000
ii) Campus Infrastructure and facilities	125390
iii) Equipments	22000
iv) Others	15000
Total :	222390

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Remedial classes are conducted by the departments to provide additional help to the students.
2. Personal guidance on academic and Non-academic matters is made available to students through mentors.

5.2 Efforts made by the institution for tracking the progression

Tracking performance of students to internal and public examinations.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
525	34	0	0

(b) No. of students outside the state: 0

(c) No. of international students: 0

Men	No	%
	438	78

Women	No	%
	121	22

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
98	283	16	138	1	536	86	318	15	139	01	559

Demand ratio 1:1.1 Dropout % .5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Free common entrance test for higher studies

No. of students beneficiaries: 120

5.5 No. of students qualified in these examinations

NET		SET/SLET		GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	

5.6 Details of student counselling and career guidance

Classes are conducted for the improvement of communication skills.

No. of students benefitted 195

5.7 Details of campus placement

On campus			*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

The institution has Anti-ragging committee and Women Empowerment Cell committee's will take care of girl's students and their problems

Empowerment cell organised awareness programs.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 58 National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [31] National level [ ] International level [ ]

Cultural: State/ University level [ ] National level [ ] International level [ ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	495	2584880
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level [ ] National level [ ] International level [ ]

Exhibition: State/ University level [ ] National level [ ] International level [ ]

5.12 No. of social initiatives undertaken by the students [ ]

5.13 Major grievances of students (if any) redressed:

- Payment of public examination fees
- APSRTC Bus passes.
- Payment of tuition fees for students who are not able to pay.
- Most of the faculty members are always prepared to redress the above problems.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

The Vision of the college is to impact higher education to the region to make the institution a training ground for the youth to harness the creative force in them for their all round development to become a vital force of inspiration to the rural community.

MISSION

The mission of the college is to impact education in arts, sciences and all or any of the technological subjects and tune with the dreams of our founders.

It is dedicated to spread knowledge through quality education that can bring societal transformation.

It is to inculcate among the students the deals of honesty, hard work, selfless and responsibility so that they may contribute in building and egalitarian society.

6.2 Does the Institution has a management Information System

The institution has a management information system. Information about any activity in the college is made readily available for anybody who seeks information for a genuine cause or purpose.

- Principal is the Appellate Authority.
- Senior faculty member is the public information officer.
- Office in charge is the Asst. Public information officer.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

As an affiliated college we fallow the curriculum prescribed by the University.

6.3.2 Teaching and Learning

Meaning full learning is initiated through guided teaching, assignments, group discussions, seminars, Quiz programs etc.

6.3.3 Examination and Evaluation

The College level examinations are conducted periodically and the performance of the students is analysed and remedial measures are taken.

6.3.4 Research and Development

The college encourages the staff to undertake research activities .Several lecturers have availed themselves of UGC faculty development programs for M.phil/Ph.D degree.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The college has a well established library and there are sufficient numbers of class rooms with adequate furniture the science laboratories and computers laboratory are well equipped to handle the student's needs as per the curriculum

6.3.6 Human Resource Management

Entrusting responsibilities as per the capabilities of employers for accomplishing the various college activities.

6.3.7 Faculty and Staff recruitment

Faculty and Staff recruitment in Aided courses is done as per the norms of the government .In the self –financed Courses vacancies are advertise in News papers and recruited on merit basis after an interview

6.3.8 Industry Interaction / Collaboration

All the departments have collaborations with other institutions for research and ongoing seminars workshop and other curriculum aspects.

6.3.9 Admission of Students

Admission of students is undertaken as per merit and the rules of reservation issued by the government. In PG Course admission are made on the basis of the CET conducted by the University

6.4 Welfare schemes for

Teaching	KVR College Employees Co-operative society was established to resolve financial Problems of the members .
Non teaching	KVR College Employees Co-operative society was established to resolve financial problems of the members .
Students	Scholarships and cash awards instituted by local people as well as faculty.

6.5 Total corpus fund generated

1500000

6.6 Whether annual financial audit has been done

Yes ✓ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	CCE	YES	IAQC
Administrative	NO		YES	Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ✓ No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The affiliated University looks into the reforms needed in examinations. Annual Examination system is followed for UG courses and semester pattern for PG students.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NOT APPLICABLE

6.11 Activities and support from the Alumni Association

Some of the Members of the Alumni support for the development of the college in all the ways possible. Those who settled down in other places, when visit the college gave guest lecturers and motivational classes to the students.

6.12 Activities and support from the Parent – Teacher Association

- There is no active parent –Teacher association because most of the parents belong to rural areas and find it difficult to actively participate in association meetings and activities.
- Faculty members maintain communication with the parents on their mobiles.

6.13 Development programmes for support staff

ICT Training is provided for the support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Weeding out and campus cleaning is the activity of the NSS Volunteers

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Innovative pedagogical strategies to maximise teaching and learning like problem solving, project-based learning and experimental learning are utilised for curriculum aspects.
- Academic and proficiency prizes in curricular aspects and various prizes for sports and games in the form of trophies, Medals and cash awards are instituted by faculty member alumni and philanthropists to encourage students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The duration of remedial class is increased to benefit the students and encouraged the teaching staff their research activities.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Best student awards
2. Honouring Academicians freedom fighters and social work of the region

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

College made eco friendly with increased greenery around the college side wall of the college.

7.5 Whether environmental audit was conducted? Yes ✓ No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths

- Most of the lectures are actively involved in research activities.
- College has good library with collection Nearly thirty thoushand volumes including encyclopaedia, text books, reference books, competitive books etc.

Weakness

- Lack of permanent staff (both teaching and Non –teaching)
- Most of the intake students are below average and are from intake students are below average and are from economically weaker sections of the society

Opportunities

- Commitment of the stake holders to join hands to protect the academic environmental

Threats

- Lunching of large number of private education institution in this town.
- Ban on recruitment of aided posts by the state government.

8. Plans of institution for next year

To encourage staff to register for M.Phil/Ph.D and apply for Minor Research Projects.
To increase Add-on Courses for skill development among students.
To prepare the annual plan in the beginning of the academic year and stream line all the activities according to the AAP.

Name Dr. Y. GANDHI

Y. Gandhi

Signature of the Coordinator, IQAC

Name M. VENKATESWARA RAO

M. V. Rao

Signature of the Chairperson, IQAC

PRINCIPAL
Kakani Venkata Ratnam College
NANDIGAMA-521185.

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Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
CET	-	Common Entrance Test
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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Annexure – II – Academic Calendar

Annexure – III – Feedback Analysis

Annexure – IV – Best Practice 7.3

Annexure – V – SWOT Analysis 7.6

Annexure – II

KRISHNA UNIVERSITY			
www.krishna university.ac.in			
ACADEMIC CALENDER -2013-14			
Particulars	***Date***		
Class Work	***1st YEAR***	***2nd YEAR***	***3rd YEAR***
Commencement of Classes	10-07-2013	03-06-2013	03-06-2013
Closure of a admissions for various courses	17-08-2013		
Closure of Instructions	15-02-2014		
Total Number of working days	220		
Examinations			
Half Yearly Examinations	30-09-2013 to 9-10-2013		
Pre – final examinations	20-01-2014 to 30-01-2014		
Payment of Examinations fee & Submission of ineligible candidates to the Controller of Examination	17-10-2013	05-12-2013	
Submission of attendance particulars of ineligible candidates to the Controller of Examination	20-02-2014		
University Theory Examinations	03-03-2014		
Practical Examinations (English)	----------		
Practical Examinations (Others)	03-02-2014		
Extra Curricular Activities			
Celebrations :			
Teachers day	05-09-2013		
Education day	11-11-2013		
Voters ' day	25-01-2014		
Science day	28-02-2014		
Women 's day	08-03-2014		
Earth day	22-04-2014		
Ragging :			
Anti – Ragging Committee meeting by all Colleges	21-08-2013		
Fresher's Day	24-08-2013		
Cultural :			
Inter – collegiate Cultural meet	September ,2013		
Youth Festival	October ,2013		
Employment :			
Awareness on employability skills	1st week of January , 2014		
Organizing Centralized Job Fair	2nd Week of January , 2014		
Commencement of Summer Vacation	01 -04-2014		

CURRICULAR PLAN 2013-14

20.05.2013	Preparations for Re –opening of College Cleaning the Campus
03.06.2013	College Re – opening Day.
04.06.2013	Preparation of institutional plan Preparation of lecturer - wise Annual Curricular Plan - staff meeting to discuss the academic activities - Result Analysis - Commencement of Classes for II & III year students.
05.06.2013	Department of Chemistry Celebrated World Ocean day
08.06.2013	Department of Chemistry conducted Guest talk
20.06.2013	Departments of Chemistry Conducted training in doing Chromatography Experiments for Msc & III BSc Chemistry Students
20.06.2013	Departments of Chemistry celebrated Environment day
05.07.2013	World Environment Day
04.07.2013 to 07.07.2013	Department of Chemistry conducted extension activities of the Department in various High Schools
15.08.2013	Independence Day
22.08.2013	Department of Chemistry arranged Industrial visit of final MSc & IIIBSc students to the NIFTY lab
26.08.2013	Women's Equality Day – Conduct of Related Activities by WEC
29.08.2013	Telugu Bhasha Dinosthavam
05.09.2013	Teachers Day
08.09.2013	International Literacy Day
06.11.2013 to 11.11.2013	Department of Physical Education was conducted South Indian Inter University Kabaddi(Women) tournament
06.11.2013 to 07.11.2013	Department of Physical Education conducted Krishna University Inter Collegiate Table Tennis Men and Women tournament
14.11.2013 to 20.11.2013	Department Library celebrated Library varostavalu
01.12.2013	Aids Awareness program by NSS
13.12.2013	Department of Chemistry arranged two guest Lecturers
24.12.2013 to 26.12.2013	Christmas Holidays
5.01.2014 to 11.01.2014	Pre –Final Exams
12.01.2014 to 16.01.2014	Pongal holidays
26.01.2014	Republic day
08.01.2014	NSS Special camp was conducted at magallu village,Nandigama(M) Krishna DT

27.02.2014	Department of Chemistry collaboration with Physics ,Computer Science, Botany, Zoology Celebrated National Science Day
Feb.2014	Commencement of University Practical Exam
Feb.21st	Mathru Basha Dinosthavam
Mar.2014	Commencement of University Theory Exams

Annexure- III

Student Feed Back Report on Lecturers 2013-2014

Teacher development is not taken seriously because the feedback of stakeholders is seldom obtained. The need addressed, therefore is to provide teachers an opportunity to look at themselves through the eyes of learners. So the IQAC of College conducts a 'Student feedback on Teacher' at the end of year and Semester.

Every teacher is evaluated by students based on punctuality, Subject depth, Coverage of Syllabus teaching methods (use of blackboard, charts, teaching aids & technology), interesting teaching, ability to teach (theory and practical). Up gradation of knowledge, response to student problems, maintaining discipline in the class, regular in correcting answers scripts & fair in evaluation, participation and co-operation in organizing co-curricular and extracurricular activities, etc.,

The evaluation is made by the means of questionnaire and the results are statistically analyzed. The Principal of the college discusses the results of the student's evaluation of each teacher by meeting the teacher and discussing his/her weaknesses and strengths confidentially.

The results of the evaluation are not used to victimize the teacher but the Principal and other authorities advise the teacher to improve performance. The teacher also becomes aware of his/her weaknesses and strengths.

Annexure -IV

BEST PRACTICE

1. Best Student Awards

1. Goal

- To motivate the students for greater achievement.
- To create a healthy environment of academic competition in the institution.
- To encourage increasing number of students to excel in curricular, Co-curricular and extracurricular activities.

2. The Context

The institution encourages students to exhibit their latent abilities by awarding gold medals. The institution has taken serious steps to mobilize funds for institutionalizing different gold and silver medals. The practice was started with the initiative and encouragement given by Late Sri Ramisetty Ramayya sons in the year 1984.

The Practice has gained impetus and many philanthropists have come forward to establish a many as 48 silver medals at present for U.G. Classes .
The Practice inspired local people representative's educationalists and alumni resulting in the establishment of five gold medals four for U.G. and one P.G. classes and one for Inter classes.

3. The Practice

A very transparent system of evaluation is adopted. The names of various medals along with the names of donors and the details of selection procedures are given in the prospectus.

Guidelines for Selection.

All silver medals are awarded to the students who have got highest marks in individual subjects and individual events of extracurricular activities and sports and games. The gold medals are awarded following the Guidelines given below.

At present there are four gold medals instituted by different donors for the award of Best students in the following areas.

I Gold Medal to Best Student in Degree classes – konakanchi Narasimhayya and Ginjupalli Veeraiah Memorial Prize instituted by Sri Ginjupalli Purnachandra Rao, Traffic RST, Vijayawada, Alumni of the College.

Ii Gold Medal to Best Students in Computer Education Ex-Education Minister of Govt. of Andhra Pradesh, Sri. Devineni Venkata Ramana and Praneetha Memoria prize – instituted by Sri D. Uma Maheswara Rao, MLA, Nandigama.

Iii Gold Medial to Best student of M.Sc., chemistry class – Mukkapati Venkateswara Rao (Ex Minister of A.P) Memorial Prize – Instituted by Padmasree Dr. Y. Lakshmi Prasad.

Iv Gold Medal to Best Student of B.Sc., class Vemuri Krishna Kumari Memorial Prize instituted by Sri VMK Gandhi & Sons.

The performance of the students is evaluated in the following criteria

Academic Record	--	50
Attendance	--	10
Co-curricular & Extra curricular activities	--	10
NCC / NSS	--	10
Sport and Games	--	10
House Examinations	--	05
Accessibility	--	05
		100

General Discipline of the Students decides the rest.

An academic committee is constituted to carry out selection procedure.

4. Evidence of Success

The Practice has left an indelible impression on the students. This practice helps the students to take part in curricular, co-curricular and extracurricular activities with a positive gesture and develop right spirit of competition.

5. Problems Encountered and Resources Required.

The Selection procedure is transparent and unbiased, so no problems encountered.

Thanks to Philanthropists resources for the gold and silver medals instituted in the college are enough. The institution plans to mobilize resources for the institution of gold and silver medals by approaching philanthropist.

6. Notes (Optional)

Any other information that may be relevant and important to the reader for adopting / implementing the Best Practice in their institution (about 150 words)

II. Honouring Academicians, Freedom Fighters & Social Workers.

1. Goal

- To inspire the students
- The student may take their example to discipline their lives.
- The students may know how the great people toiled hard surmounted the obstacles to achieve their goals.

2. The Context

- The founders of the institution were closely associated with freedom fighters, social workers, academicians and writers. So their zeal to introduce the great people from all walks life to the student community initiated to honor them from the inception of the college.

3. The Practice

The staff council and student union advisory committee in consultation with the management take initiative to invite different people on different occasions from all walks of life who render public service.

4. Evidence of Success

This practice has been applauded by the students, staff and public.
It was a general observation that the students heard the great people with keen interest
It is felt that the students are inspired and motivated.

5. Problems Encountered and Resources Required.

There are no problems faced. The resources required have been met by the institution.

Annexure – V

SWOT ANALYSIS

Strengths

- Administrative and academic blocks are RCC structured.
- Student support wings like NCC, NSS are functioning actively.
- College has good library with a collection about thirty thousand volumes including encyclopedia, text books, reference books, competitive exam books etc.,
- Most of the teachers are actively involved in research activities.
- Facilities like gym, basket ball court, sports hall etc., for both indoor and outdoor games and sports are available.
- At a walk able distance to most of the population of the town
- Good financial support from UGC
- A good track of four decades of academic record.
- Majority students are from marginalized sections.

Weakness

- Lack of permanent staff (both teaching and non-teaching)
- Financial burden to run the aided sections with unaided staff.
- Most of the intake students are below average and are from economically weaker sections of the society.
- College needs seminar hall, computer center, technology enabled class rooms
- Toilet facilities for boys and girls are to be increased.
- Canteen facility at reasonable cost for the students those come from rural villages.
- Waiting rooms for boys and girls are required.
- College buses do not exists where private institutes are providing to every rural village.

Opportunities

- It is the only institute served higher education for three decades in this Nandigama Constituency region, still has scope to evolve as prime institute in this area.
- Speedy growing of town population

- Nandigama constituency is developing industrially.
- Opportunity to develop the rural and socially deprived students.
- Enhancement of research opportunities by starting research centre in the college.
- Training programmes at institutional level for both teaching and non-teaching staff.

Threats / Challenges

- Privatization of education.
- Launching of large number of private and corporate educational institutions in this small town
- Ban on recruitment of aided posts by the State Government.
- Government high schools are also promoting English medium at school level which decreases the feeding to the aided sections.
- Competitive ability decreases if the college don't attract merit students.
- Declining student enrolment in conventional courses i.e., Basic Sciences, Arts and Commerce.

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