INTERNAL QUALITY ASSURANCE CELL (IQAC)

KVR COLLEGE, NANDIGAMA, KRISHNA DIST. A.P.



ANNUAL QUALITY ASSURANCE REPORT (AQAR)

Of IQAC for the academic year 2016 – 2017

Submitted to

National Assessment and Accreditation Council

Bangalore-560010

KAKANI VENKATARATNAM COLLEGE,NANDIGAMA,

Krishna Dist, Andhra Pradesh

TRACK ID : APCOXX13408

CERTIFICATE

This is to certify that we are herewith submitting the AQAR for 2016-17 for your perusal and consideration as a part of post-accreditation activity in accordance with the guidelines provided. It contains all the curricular, co-curricular and extra- curricular activities of this institution which are students oriented, genuine and proof- based conducted during the present academic year.

IQAC CO-ORDINATOR

PRINCIPAL

PRINCIPAL
Kakani Venkata Ratnam College
NANDIGAMA-521185.

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Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year 2016-17

1. Details of the Institution

1.1 Name of the Institution	KAKANI VENKATARATNAM COLLEGE
1.2 Address Line 1	NANDIGAMA
Address Line 2	
City/Town	NANDIGAMA
State	ANDHRA PRADESH
Pin Code	521185
Institution e-mail address	kvrcollege@yahoo.com principalkvrcollege1@gmail.com
Contact Nos.	08678-275244
Name of the Head of the Institution:	Sri M.venkateswara Rao
Tel. No. with STD Code:	08678-275244
Mobile:	9492476985,08678-276985

Name of the IQAC Co-ordinator: Dr.P.Rayappa

Mobile: 8500890204

IQAC e-mail address: 6881rayappa@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)* APCOXX13408

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate) March 31,2007/337

1.5 Website address: www.kvrcollege.edu.in

Web-link of the AQAR: http://www.kvrcollege.edu.in/IQAC/AQAR2014-2015.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2013-14.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	78.5	2007	2011-2012
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY 12.7.2012

1.8 AQAR for the year *(for example 2010-11)* 2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

i. AQAR _____2012-13 Submitted to NAAC on _____ (22/02/2018)
ii. AQAR_____2013-14 Submitted to NAAC on ____ (22/02/2018)
iii. AQAR_____2014-15 Submitted to NAAC on _____ (22/02/2018)
iv. AQAR_____2015-16 Submitted to NAAC on _____ (22/02/2018)
v. AQAR_____2016-17 Submitted to NAAC on _____ (22/02/2018)
vi.

1.10 Institutional Status

University State [ ] Central [ ] Deemed [ ] Private [ ]

Affiliated College Yes [✓] No [ ]

Constituent College Yes [ ] No [ ]

Autonomous college of UGC Yes [ ] No [✓]

Regulatory Agency approved Institution Yes [ ] No [✓]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education [✓] Men [ ] Women [ ]

Urban [ ] Rural [✓] Tribal [ ]

Financial Status Grant-in-aid [✓] UGC 2(f) [✓] UGC 12B [✓]

Grant-in-aid + Self Financing [✓] Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts [✓] Science [✓] Commerce [✓] Law [ ] PEI (Phys Edu) [ ]

TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [ ]

Others (Specify) [ ]

1.12 Name of the Affiliating University *(for the Colleges)* KRISHNA UNIVERSITY

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	NIL		
University with Potential for Excellence	---	UGC-CPE	---
DST Star Scheme	---	UGC-CE	---
UGC-Special Assistance Programme	---	DST-FIST	----
UGC-Innovative PG programmes	--	Any other (*Specify*)	---
UGC-COP Programmes	-----		

2. IQAC Composition and Activities

2.1 No. of Teachers	5
2.2 No. of Administrative/Technical staff	1
2.3 No. of students	3
2.4 No. of Management representatives	1
2.5 No. of Alumni	2
2. 6 No. of any other stakeholder and Community representatives	2
2.7 No. of Employers/ Industrialists	
2.8 No. of other External Experts	
2.9 Total No. of members	14
2.10 No. of IQAC meetings held	2

2.11 No. of meetings with various stakeholders: No. 4 Faculty 3

Non-Teaching Staff Students 1 Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☑

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. NIL International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Significant Activities and contributions made by IQAC Assisted the principal in the preparation of annual academic calendar and annual report

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. To conduct guest lectures, students seminars, field trips. 2. To encourage the faculty to use ICT and other innovative practices to enhance teaching – learning process. 3. To conduct orientation to all the newly admitted students to the college.	Implemented Encouraged the faculty members. Conducted the orientation programme for the newly admitted students.

2.15 Whether the AQAR was placed in statutory body

Yes ✓ No ☐

Management ✓ Syndicate ☐ Any other body ☐

Provide the details of the action taken

Has been approved by statutory body

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD			01	
PG			01	
UG	4		03	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	4		05	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	8
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni [ ] Parents [ ] Employers [ ] Students [✓]
(On all aspects)

Mode of feedback : Online [ ] Manual [✓] Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabi and curriculum are followed by the University .The University not made any revision.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
13	6	7		

2.2 No. of permanent faculty with Ph.D. 06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty 20

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		4	1
Presented papers	1	15	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Power point presentation in the e-class room.

2.7 Total No. of actual teaching days during this academic year 233

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Bar coding

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 2 | 2 |

2.10 Average percentage of attendance of students 76

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
PG						
M.Sc Chemistry	30		62%	38%		54%
UG						
B.A.	19		50%	40%	10%	53%
B.Com(Gen)	25		43%	43%	14%	28%
B.Com (Comp)	20		39%	46%	10%	65%
B.Sc.MPC	25		57%	29%	14%	28%
B.Sc.MPCS	13		60%	20%	20%	39%
B.Sc.CBZ	16		66%	34%		19%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- feedback on teaching of lecturers is obtained and analysed lecturer –wise
- Necessary suggestions are made to the individuals concerned.
- Where these is a decline in the percentage of pass representation is made to the University. Remedial classes are also conducted on need basis.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	16
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	14
Others	1

2.14. Details of Administrative and teaching staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	21			14
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Encourage staff members to complete their M.phil & Ph.D

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	1	2	1
Outlay in Rs. Lakhs			6.00Lac	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	11		
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range 1-3 Average 1.5 h-index 20 Nos. in SCOPUS 25

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2014-16	UGC-SERO	6.00 lac	4.05Lac
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total	2			

3.7 No. of books published i) With ISBN No. 1 Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy NIL

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons 1

3.13 No. of collaborations International 2 National 2 Any other

3.14 No. of linkages created during this year 2

3.15 Total budget for research for current year in lakhs : NIL

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	---
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year: NIL

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

2

1

3.19 No. of Ph.D. awarded by faculty from the Institution

NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | SRF | Project Fellows | Any other

3.21 No. of students Participated in NSS events:

University level 210 | State level | National level | International level

3.22 No. of students participated in NCC events:

University level 14 | State level | National level | International level

3.23 No. of Awards won in NSS:

University level | State level 1 | National level | International level

3.24 No. of Awards won in NCC:

University level | State level | National level | International level

3.25 No. of Extension activities organized

University forum		College forum			
NCC		NSS		Any other	

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Nearly 95 NSS volunteers served in the Krishna Pushkaralu at Ramannapeta, Vustepally, Kondavatikallu, Popuru and Kasarabada pushkara Ghats from 12-08-2016 to 23-08-2016
- The Department of physical education with the help of Walkers Association, Nandigama arranged a free eye check-up camp for economically poor of neighbouring villages Chandapuram, Anasagaram, HanumanthPalem, Ambarupeta, Itavaram, DVR Colony, Harijanavada, Mukkapati Colony. 600 people were benefitted in this camp from 25-09-2016 to 29-09-2016. 326 Eye operations were done by Sankar Eye Hospital in Pedakakani, Guntur Dist.,
- Blood donation Camp was conducted at Govt. Hospital in Colloboration with Red Cross Society, Nandigama on 28-09-2016 in which many of our volunteers donated blood.
- NSS Special Camp was conducted at Konayapalem, Kandrapadu, Brahmabotlavaripalem villages at one special Homeo Medical Camp was conducted at Kandrapadu village from 06-10-2016 to 12-10-2016.
- After Demonetization (9^{th} Nov. 2016) of Rs.500 and 1000, awareness programme on Digital Cash less Transaction to the people of the surrounding villages on 14-12-2016 conducted by the department of Economics.
- On 24-01-2017 voters day a rally organized by the department of political science and the students were encouraged to register the votes.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7.989 Acre			7.98
Class rooms	55			55
Laboratories	6			6
Seminar Halls	1			1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

E-downloads accessed and information provided in library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	31956	2271651	212	22520	32168	2294171
Reference Books	11062	242480	42	3900	11104	246380
e-Books	50	0	20	0	70	0
Journals	238	179157	30	12215	268	191372
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	350	18410	01	450	351	18860
Others (specify)	0	0	0	0	0	0

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	30	1	10Mbps	1		4	14	15 Printers
Added								
Total	30	1	10Mbps	1		4	14	15 Printers

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Awareness on internet usage was given to faculty members.

4.6 Amount spent on maintenance in lakhs :

i) ICT	50000
ii) Campus Infrastructure and facilities	120000
iii) Equipments	30000
iv) Others	15000
Total :	215000

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Awareness session on use of safe drinking water and need for using eco-friendly solar energy resources.

5.2 Efforts made by the institution for tracking the progression

Conducting periodical exams, monitoring attendance and analysing performance.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
470	52		

(b) No. of students outside the state

(c) No. of international students

Men	No	%
	423	82

Women	No	%
	98	18

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
90	303	22	138	2	555	67	290	20	145	0	522

Demand ratio 1:1.1 Dropout % 0.5

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Awareness programs were conducted for the students on competitive examinations.

No. of students beneficiaries 126

5.5 No. of students qualified in these examinations

NET		SET/SLET		GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	

5.6 Details of student counselling and career guidance

Conducted for the improvement of communication skills.

No. of students benefitted 180

5.7 Details of campus placement

On campus		***Off Campus***	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

(Women empowerment association organised awareness programs.) The implementation has Anti-ragging committee and Women Empowerment Association committee will take care of girl's students of intuition and their problems

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 65 National level [ ] International level [ ]

No. of students participated in cultural events

State/ University level [ ] National level [ ] International level [ ]

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level 32 National level [ ] International level [ ]

Cultural: State/ University level [ ] National level [ ] International level [ ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	364	2347935
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level [ ] National level [ ] International level [ ]

Exhibition: State/ University level [ ] National level [ ] International level [ ]

5.12 No. of social initiatives undertaken by the students [ ]

5.13 Major grievances of students (if any) redressed:

- Payment of public examination fees
- APSRTC Bus passes.
- Payment of tuition fees for students who are not able to pay.
- Most of the faculty members are always prepared to redress the above problems.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- Our vision is to impact higher education to the region to make the institution a training ground for the youth to harness the creative force in them for their all round development to become a vital force of inspiration to the rural community.
- Our mission is to impact education in arts, sciences and all or any of the technological subjects and tune with the dreams of our founders.
- It is dedicated to spread knowledge through quality education that can bring societal transformation
- It is to inculcate among the students the students the deals of honesty hard work ,selflessness and responsibility so that they may contribute in building and egalitarian society

6.2 Does the Institution has a management Information System

The college has a well established management information system for academic and administrative function .

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

As an affiliated college we fallow's the curriculum prescribed by the University.

6.3.2 Teaching and Learning

Meaning full learning is initiated through guided teaching, assignments, group discussions , seminars, Quiz programs etc.

6.3.3 Examination and Evaluation

The College level examinations are conducted periodically and the performance of the students in analysed and remedial measures are taken.

6.3.4 Research and Development

The college encourages the staff to undertake research activities .Several lecturers have availed themselves of UGC faculty development programs for M.phil/Ph.D degree.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The college has a well established library and there are sufficient numbers of class rooms with adequate furniture the science laboratories and computers laboratory are well equipped to handle the student's needs as per the curriculum

6.3.6 Human Resource Management

Entrusting responsibilities as per the capabilities of employers for accomplishing the various college activities.

6.3.7 Faculty and Staff recruitment

Faculty and Staff recruitment in Aided courses is done as per the norms of the government .In the self –financed Courses vacancies are Advertisements in News papers and recruited on merit basis after an interview

6.3.8 Industry Interaction / Collaboration

All the departments have collaborations with other institutions for research and ongoing seminars workshop and other curriculum aspects.

6.3.9 Admission of Students

Admission of students in undertaken as per merit and the rules of reservation issued by the government.

6.4 Welfare schemes for

Teaching	KVR College Employees Co-operative society are established to resolve financial problems related to various problems of the members .
Non teaching	KVR College Employees Co-operative society are established to resolve financial problems related to various problems of the members .
Students	Scholarships and cash awards instituted by local people as well as faculty.
Teaching	Finance support from KVR College Employees Co-operative society is giving loans to meet emergency expenditure of the faculty members
Non teaching	For the non-teaching staff also can avail facility
Students	Government Scholarships, Remedial classes

6.5 Total corpus fund generated 1500000

6.6 Whether annual financial audit has been done Yes [ ] No [ ]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	CEC	YES	IQAC
Administrative			YES	Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes [✓] No [ ]

For PG Programmes Yes [ ] No [ ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The affiliated University looks into the reforms needed in examinations. Annual Examination system is followed for UG courses and semester pattern for PG students.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

(NOT APPLICABLE)

6.11 Activities and support from the Alumni Association

Some of the Members of the Alumni support for the development of the college in all the ways possible. Those who settled down in other places, when visit the college gave guest lecturers and motivational classes to the students.

6.12 Activities and support from the Parent – Teacher Association

- There is no active parent –Teacher association because most of the parents belong to rural areas and find it difficult to actively participate in association meeting and activities.
- Faculty members maintain communication with the parents on their mobiles

6.13 Development programmes for support staff

Training to support staff for uploading of data to the affiliating university online.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Clean and green programs conducted.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Innovative pedagogical strategies to maximise teaching and learning like problem solving and experimental learning are used.
- Academic and proficiency prizes in curricular aspects and various prizes for sports and games in the form of trophies, Medals and cash awards are instituted by faculty member's alumni and philanthropists to encourage students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The duration of remedial class is increased to benefit the students and encouraged the teaching staff their research activities.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Best student awards
2. Honouring Academicians freedom fighters and social workers of the region

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

College made eco friendly with increased greenery around the college side wall of the college.

7.5 Whether environmental audit was conducted? Yes [✓] No [ ]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths

- Most of the lectures are actively involved in research activities.
- College has good library with collection Nearly thirty thoushand volumes including encyclopaedia, text books, reference books, competitive books etc.

Weakness

- Lack of permanent staff (both teaching and Non –teaching)
- Most of the intake students are below average and are from intake students are below average and are from economically weaker sections of the society

Opportunities

- Commitment of the stake holders to join hands to protect the academic environmental

Threats

- Lunching of large number of private education institution in this town.
- Ban on recruitment of aided posts by the state government.

8. Plans of institution for next year

To encourage all the departments to apply for UGC funded National Seminars/Training programmes for dissemination of information.
To strengthen the existing Best Practices.
To later to the needs of slow learners through remedial classes.

Name Dr. P. RAYAPPA

Signature of the Coordinator, IQAC

Name M. VENKATESWARA RAO

M.V.

Signature of the Chairperson, IQAC

PRINCIPAL
*** Kakani Venkata Ratnam College
NANDIGAMA-521185.

[Type text] Page 28

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
CET	-	Common Entrance Test
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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Annexure – II – Academic Calendar

Annexure – III – Feedback Analysis

Annexure – IV – Best Practice 7.3

Annexure – V – SWOT Analysis 7.6

Annexure – II

Academic Calendar 2016-17

Particulars	I year		II year		III Year (year-wise)
	I Semester	II Semester	III Semester	IV Semester	
Class Work					
Commencement of Classes	11-07-2016	01-12-2016	15-06-2016	01-11-2016	15-06-2016
Closure of instructions	05-11-2016	07-04-2017	06-10-2016	04-03-2017	10-02-2017
Total Number of working days	90	90	90	90	180
I Internal Examination	06-09-2016	13-02-2017	08-08-2016	04-01-2017	13-10-2016 Half-yearly
II Internal Examination	31-10-2016	30-03-2017	01-10-2016	27-02-2017	23-01-2017 Pre-Final
Payment of Examinations fee & submission of Application Forms and attendance particulars to the Controller of Examinations	26-10-2016	23-03-2017	28-09-2016	28-02-2017	20-01-2017
Submission of attendance particulars of ineligible candidates to the Controller of Examination	09-11-2016	02-04-2017	03-10-2016	06-03-2017	06-02-2017
University Theory Examinations	15-11-2016	12-04-2017	13-10-2016	15-03-2017	01-03-2017
Practical Examinations	25-11-2016	24-04-2017	22-10-2016	30-03-2017	13-02-2017
Closure of Admissions for various courses	19-08-2016				
Last working day of the academic year 2016-17	20-04-2017				
Re-Opening of Colleges for the next academic year (2017-2018)	14-06-2017				
Extra Curricular Activities					
Celebrations:					
Foundation day of University	25-06-2016				
Teachers day	05-09-2016				
N.S.S Day	24-09-2017				
Education Day	11-11-2016				
Science day	28-02-2017				
Women's day	08-03-2017				
Earth day	22-04-2017				
Anti-Ragging :					
Anti-Ragging Committee meeting by all Colleges	22-08-2016				
Fresher's Day	27-08-2016				
Cultural :					
Inter- collegiate Cultural meet	September 2016				
Youth Festival	October 2016				
Employment :					
Awareness on employability skills	1st Week of January 2017				
Organizing Centralized Job fair	2nd Week of January 2017				

CURRICULAR PLAN 2016-17

Date	Event
15.06.2016	Re. Opening of the college for III Year (Year-Wise) & III Semester
21.06.2016	World Yoga – Day Celebrations Programme by the department of Physical Education
11.07.2016 28.7.2016	Commencement of Teaching for I Semester Students Guest lecture by the department of physics.
12.08.2016 to 23.08.2016	Krishna Pushkaralu Nearly 95 Volunteers were served at different Pushkara ghats by the NSS
15.08.2016	70th Independence day Celebrations by the NCC
22.08.2016	Guest Lecture by the Department of Physics
23.08.2016	Celebrations of Tanguturi Prakasam Panthulu Birthday
29.08.2016	Celebrations of Telugu Basha Dinostavam by the Department of Telugu
06.09.2016	I Internal Examinations for I Semester
07.09.2016	Teachers Day Celebrations by the Students
23.09.2016	Guest Lecture by the Department of Physics
24.09.2016	NSS Day Celebrations by the NSS
25.09.2016 to 29.09.2016	Eye Check-Up Camp by the Department of Physical Education
26.09.2016	Guest Lecture by the Department of Political Science
28.09.2016	Blood Donation Camp by the NSS & NCC
30.09.2016	Guest Lecture by the Department of Commerce & Guest Lecture by the Department of Zoology
06-10.2016	Guest Lecture by the Department of Physics
06.10.2016 to 12.10.2016	NSS Special Camp at Konayapalem,Kandrapadu,Brahmbotlavaripalemvillages
07.10.2016 to 11.10.2016	Dasara Holidays
13.10.2016	III Semester I Internal Examinations
06.11.2016	Police Recruitment Board Examination by APSLRB
14.11.2016	Super Moon Observation with Austronatical Telescope by the department of Physics.
14.11.2016 to 21.11.2016	Library Varostavalu by Department of Library
15.11.2016	Ist Semester theory Examinations
22.11.2016	Intercollegiate Women Volley Ball Tournament by Department of Physical Education
22.11.2016	NCC Day Celebrations
25.11.2016	Ist Semester Practical Examinations
01.12.2016	World Aids day by NSS & NCC
05.12.2016	Guest Lecture by Department of Commerce
06.12.2016	Digital Cashless transaction Rally by NSS & NCC
09.12.2016	Guest lecture by Department of Zoology
14.12.2016	Digital Cashless Transaction Programme by Department of Economics

16.12.2016	Guest Lecture by Department of Zoology
19.12.2016	Guest Lecture by Department of Chemistry Guest Lecture by Department of Political Science
21.12.2016	Guest Lecture by Department of Economics Guest Lecture by Department of Telugu
22.12.2016	Digital Transaction for Staff by AXIS Bank Manager, Chillakallu
23.12.2016 To 26.12.2016	Christmas Holidays
27.12.2016	Guest Lecture by Department of Mathematics
28.12.2016	Guest Lecture by Department of Botany
29.12.2016	Guest Lecture by Department of Commerce
31.12.2016	Guest Lecture by Department of English
02.01.2017	Half-Yearly Examinations for final degree students
04.01.2017	IV Semester Internal Examinations and ACADEMIC AUDIT (2016-2017) By APCCE
06.01.2017	NCC Inspection
11.01.2017 To 16.01.2017	Pongal Holidays
21.01.2017	Interaction with Students for Registration of Votes – Guest Lecture by the Department of Zoology
22.01.2017	Police Recruitment Board Examination by the APSLPRB
24.01.2017	Voters day, Voter Registration, Pledge and Rally by the Department of Political Science
26.01.2017	Republic Day Celebrations
27.01.2017	Guest Lecture by Department of English
28.01.2017	Guest Lecture by Department of Economics
01.02.2017	49th College Anniversary Celebrations
03.02.2017	Guest Lecture by Department of Mathematics
10.02.2017 to 15.03.2017	Inter National Women Parliament Conference at Pavitra Sangamam, Ibrahimpatnam. Attended Women Empowerment Cell Convener along with some Girl Students.
27.02.2017	IV Semester II Internal Examinations
01.03.2017 To 15.03.2017	End 3rd Degree University Examinations
08.03.2017	International Women's Day Celebrations by the Women Empowerment Cell
12.04.2017 To 24.04.2017	End II Semester University Theory Examinations & begins II Semester Practical Examinations from 24.04.2017
20.04.2017	Last Working Day of the College
01.05.2017 To 31.05.2017	Free Badminton Summer Camp by the Department of Physical Education
14.06.2017	Re-Opening of College for the next Academic Year (2017-2018)

Annexure- III

Student Feed Back Report on Lecturers 2016-2017

Teacher development is not taken seriously because the feedback of stakeholders is seldom obtained. The need addressed, therefore is to provide teachers an opportunity to look at themselves through the eyes of learners. So the IQAC of College conducts a 'Student feedback on Teacher' at the end of year and Semester.

Every teacher is evaluated by students based on punctuality, Subject depth, Coverage of Syllabus teaching methods (use of blackboard, charts, teaching aids & technology), interesting teaching, ability to teach (theory and practical). Up gradation of knowledge, response to student problems, maintaining discipline in the class, regular in correcting answers scripts & fair in evaluation, participation and co-operation in organizing co-curricular and extracurricular activities, etc.,

The evaluation is made by the means of questionnaire and the results are statistically analyzed. The Principal of the college discusses the results of the students evaluation of each teacher by meeting the teacher and discussing his/her weaknesses and strengths confidentially.

The results of the evaluation are not used to victimize the teacher but the Principal and other authorities advise the teacher to improve performance. The teacher also becomes aware of his/her weaknesses and strengths.

Annexure -IV

BEST PRACTICE

1. Best Student Awards

1. Goal

- To motivate the students for greater achievement.
- To create a healthy environment of academic competition in the institution.
- To encourage increasing number of students to excel in curricular, Co-curricular and extracurricular activities.

2. The Context

The institution encourages students to exhibit their latent abilities by awarding gold medals. The institution has taken serious steps to mobilize funds for institutionalizing different gold and silver medals. The practice was started with the initiative and encouragement given by Late Sri Ramisetty Ramayya sons in the year 1984.

The Practice has gained impetus and many philanthropists have come forward to establish a many as 69 silver medals at present 48 for U.G. Classes and 21 for Inter classes.

The Practice inspired local people representatives educationalists and alumni resulting in the establishment of five gold medals four for U.G. and one P.G. classes and one for Inter classes.

3. The Practice

A very transparent system of evaluation is adopted. The names of various medals along with the names of donors and the details of selection procedures are given in the prospectus.

Guidelines for Selection.

All silver medals are awarded to the students who have got highest marks in individual subjects and individual events of extracurricular activities and sports and games. The gold medals are awarded following the Guidelines given below.

At present there are four gold medals instituted by different donors for the award of Best students in the following areas.

I Gold Medal to Best Student in Degree classes – konakanchi Narasimhayya and Ginjupalli Veeraiah Memorial Prize instituted by Sri Ginjupalli Purnachandra Rao, Traffic RST, Vijayawada, Alumni of the College.

Ii Gold Medal to Best Students in Computer Education Ex-Education Minister of Govt. of Andhra Pradesh, Sri. Devineni Venkata Ramana and Praneetha Memoria prize – instituted by Sri D. Uma Maheswara Rao, MLA, Nandigama.

Iii Gold Medial to Best student of M.Sc., chemistry class – Mukkapati Venkateswara Rao (Ex Minister of A.P) Memorial Prize – Instituted by Padmasree Dr. Y. Lakshmi Prasad.

Iv Gold Medal to Best Student of B.Sc., class Vemuri Krishna Kumari Memorial Prize instituted by Sri VMK Gandhi & Sons.

The performance of the students is evaluated in the following criteria

Academic Record	--	50
Attendance	--	10
Co-curricular & Extra curricular activities	--	10
NCC / NSS	--	10
Sport and Games	--	10
House Examinations	--	05
Accessibility	--	05

		100

General Discipline of the Students decides the rest.

An academic committee is constituted to carry out selection procedure.

4. Evidence of Success

The Practice has left an indelible impression on the students. This practice helps the students to take part in curricular, co-curricular and extracurricular activities with a positive gesture and develop right spirit of competition.

5. Problems Encountered and Resources Required.

The Selection procedure is transparent and unbiased, so no problems encountered.

Thanks to Philanthropists resources for the gold and silver medals instituted in the college are enough. The institution plans to mobilize resources for the institution of gold and silver medals by approaching philanthropist.

6. Notes (Optional)

Any other information that may be relevant and important to the reader for adopting / implementing the Best Practice in their institution (about 150 words)

II. Honouring Academicians, Freedom Fighters & Social Workers.

1. Goal

- To inspire the students
- The student may take their example to discipline their lives.
- The students may know how the great people toiled hard surmounted the obstacles to achieve their goals.

2. The Context

The founders of the institution were closely associated with freedom fighters, social workers, academicians and writers. So their zeal to introduce the great people from all walks life to the student community initiated to honour them from the inception of the college

3. The Practice

The staff council and student union advisory committee in consultation with the management take initiative to invite different people on different occasions from all walks of life who render public service.

4. Evidence of Success

This practice has been applauded by the students, staff and public.

It was a general observation that the students heard the great people with keen interest

It is felt that the students are inspired and motivated.

5. Problems Encountered and Resources Required.

There are no problems faced. The resources required have been met by the institution.

Annexure – V

SWOT ANALYSIS

Strengths

- Administrative and academic blocks are RCC structured.
- Student support wings like NCC, NSS are functioning actively.
- College has good library with a collection about thirty thousand volumes including encyclopedia, text books, reference books, competitive exam books etc.,
- Most of the teachers are actively involved in research activities.
- Facilities like gym, basket ball court, sports hall etc., for both indoor and outdoor games and sports are available.
- At a walkable distance to most of the population of the town
- Good financial support from UGC / RUSA
- A good track of four decades of academic record.
- Majority students are from marginalized sections.

Weakness

- Lack of permanent staff (both teaching and non-teaching)
- Financial burden to run the aided sections with unaided staff.
- Most of the intake students are below average and are from economically weaker sections of the society.
- College needs seminar hall, computer center, technology enabled class rooms
- Toilet facilities for boys and girls are to be increased.
- Canteen facility at reasonable cost for the students those come from rural villages.
- Waiting rooms for boys and girls are required.
- College buses do not exists where private institutes are providing to every rural village.

Opportunities

- It is the only institute served higher education for three decades in this Nandigama Constituency region, still has scope to evolve as prime institute in this area.
- Speedy growing of town population
- Nandigama constituency is developing industrially.
- Opportunity to develop the rural and socially deprived students.
- Enhancement of research opportunities by starting research centre in the college.
- Training programmes at institutional level for both teaching and non-teaching staff.

Threats / Challenges

- Privatization of education.
- Launching of large number of private and corporate educational institutions in this small town
- Ban on recruitment of aided posts by the State Government.
- Government high schools are also promoting English medium at school level which decreases the feeding to the aided sections.
- Competitive ability decreases if the college don't attract merit students.
- Declining student enrolment in conventional courses i.e., Basic Sciences, Arts and Commerce.

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